

Gift Aid Declaration

Full name:

Address:

.....Postcode:.....

N.I. Number:

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Declaration for Gift Aid purposes:

I declare my intention that tax should be recovered under the Gift Aid Scheme on all donations I make to Hope 4 Havering from date below. I understand that I must pay enough tax or capital gains tax in each tax year to cover the amount of tax that Hope 4 Havering will reclaim on my giving. I have read and understood the points listed below.

Signed..... Dated.....

Other important points:

- 1) You should pay enough tax in any one tax year, to cover the amount reclaimed by Hope4Havering on your giving. Relevant tax is any income tax, (at whatever rate) or capital gains tax. If you cease to be a taxpayer, or to pay enough tax, you should notify us at once. If too much tax is recovered on your giving. You will be liable to refund the Inland Revenue.
- 2) Your donations should not be based on the tax paid by another person (e.g. husband or wife) but by you personally.
- 3) You are entitled to cancel this declaration at any time. Simply notify us, preferably in writing, if you wish to do so. Unless and until you cancel your declaration, we will continue to reclaim tax on all your giving.

Please send this form to: C/o Finance Officer, Hope4Havering, 4 Atlanta Boulevard, Romford, RM1 1TB or email attachment to: contact@hope4havering.org