

REGISTERED COMPANY NUMBER: 07945052 (England and Wales)  
REGISTERED CHARITY NUMBER: 1148286

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD  
10TH FEBRUARY 2012 TO 31ST MARCH 2013  
FOR  
HOPE4HAVERING

CBHC LLP  
Riverside House  
1 - 5 Como Street  
Romford  
Essex  
RM7 7DN

HOPE4HAVERING

CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 9
Detailed Statement of Financial Activities	10 to 11

# HOPE4HAVERING

## REPORT OF THE TRUSTEES FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 10th February 2012 to 31st March 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number  
07945052 (England and Wales)

Registered Charity number  
1148286

Registered office  
Stirling House  
21 - 25 Station Lane  
Hornchurch  
Essex  
RM12 6JL

Trustees	
Mrs J E Farrow	- appointed 24.3.12
Rev C W Wragg	- appointed 10.2.12
Mrs K R Merry	- appointed 10.2.12
N C Dutson	- appointed 24.3.12
P A Merry	- appointed 10.2.12
S F Farrow	- appointed 24.3.12

Company Secretary  
Mrs J E Farrow

Independent examiner  
CBHC LLP  
Riverside House  
1 - 5 Como Street  
Romford  
Essex  
RM7 7DN

Bank  
The Co-operative Bank  
1 South Street  
Romford  
RM1 1XP

### COMMENCEMENT OF ACTIVITIES

Hope4Havering obtained charitable status on 25th July 2012.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Recruitment and appointment of new trustees

Recruitment of trustees will mainly be by recommendation or a specific approach to someone. Policies will include: Data protection, vulnerable adults policy, health and safety and fire safety.

Appointment will be by interview, application form, taking up references and doing a police check. During an induction period our core activities will be explained and the trustee taken to see them in action. The role of our partner agencies is also very relevant. Other training on homeless matters is available through courses ran by Homeless Link.

HOPE4HAVERING

REPORT OF THE TRUSTEES  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## HOPE4HAVERING

### REPORT OF THE TRUSTEES FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

At Hope4Havering our vision is to provide support for people in our community that have become homeless, maybe on release from prison, maybe with addiction problems, maybe through relationship breakups. We want to provide a place of refuge for them, to assist them with counselling and guidance and to help them get them back on track with their lives.

We are a group of Christians from churches all over Havering who believe that God is asking us to serve those in need in our area.

Details of significant activities for achieving objectives - referring to public benefit

##### Strategic Aims

To provide temporary shelter, assessment and advice to people who are homeless and rough sleeping; with further on-going support provided to prevent future difficulties when they have been permanently housed.

To prevent rough sleeping and homelessness in Havering by engaging in the care and rehabilitation of persons resident in this area who are affected directly and indirectly by alcohol / substance misuse and gambling, and to promote their physical, psychological, emotional and spiritual health. Treatment options may include residential services and information to alcoholics, drug users, gamblers and their families.

Hope4Havering provides the following activities for the benefit of the public:

- A night shelter to homeless individuals to provide temporary shelter.
- Assessment and key working to facilitate move on to permanent accommodation.
- Food and / or referral to other agencies where food would be provided e.g. Food bank, Jubilee House Meals.
- Clothing and / or referral to other agencies that would provide clothing e.g. Salvation Army.
- Treatment services to identify the root causes of homelessness and prevent their recurrence e.g. Addiction to drugs, alcohol or gambling.
- Treatment Services that use the "12 Step Programme" to aid recovery.
- Assistance in funding deposits for moving onto permanent accommodation.
- On-going support when housed and referral to appropriate agencies to maintain their housing.
- Sporting and recreational activities to promote good use of leisure time.
- Work related activities to promote people's recovery and work skills.
- Assistance to families to improve their communication and interaction skills.
- Help to prisoners and ex-prisoners to help them re-integrate back into society.
- Some permanent accommodation to intensively key work individuals.

Details of specific activities to advance education.

The people who are homeless or at risk of becoming homeless will be given the opportunity to participate in the following:

- Courses to reduce addictive behaviour patterns, based on the 12 step approach.
- Help to access other groups such as AA, NA or GA which specialise in addiction support and have a spiritual element.
- Christian based activities which promote family and spiritual life.
- Courses to promote anger management and reduce crime.
- Courses to build self-esteem and assertiveness.
- Individual counselling or key working.
- Access to courses on money management, IT skills, literacy and numeracy as well as vocational courses.
- Sport as a means to relax, build confidence and increase fitness as well as participation with the local community.

The benefit to the public will be as follows:

- Reduction in crime and anti-social behaviour in the local area including the city centre.
- Reduction in court appearances and time spent in custody and hence public spending.
- Reduction in numbers sent to prison and once again reduction in public spending.
- Reduction in hospital admissions and GP appointments, saving money for the local health service.
- Reduction in mental health admissions and attempted suicides particularly those that affect public services involving the railway system.
- Reduction in family breakdown which will increase ability to parent well or care for elderly relatives.
- Education benefits for the children who are parented well and emotionally and financially secure.

HOPE4HAVERING

REPORT OF THE TRUSTEES  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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OBJECTIVES AND ACTIVITIES

Objectives and aims

- By increasing community participation as volunteers are utilised to build a better society around them.
- Saving of resources as the original service users themselves help others solve both difficult and time consuming problems long term problems using their own success as an example.
- Reduction in those presenting themselves as repeatedly homeless.

Hope4Havering also aims to deal with some of the underlying causes of homelessness and addiction before these problems arise, by promoting:

- Good family interaction for teens and parents.
- Good early interaction for under 5's with their parents to reduce the risk of communication difficulties.
- Good communication skills and therapy packages, which can be used by parents and schools.
- Promotion of community cohesion by operating a recovery café and / or food co-operative.
- Good links with children and parents in prison.
- Prison visitation and mentoring to enable the smooth transition from imprisonment to integration into society.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

125 people sheltered in our first year. Half the people went to stay in permanent accommodation. Reduction in crime in the Town Centre area for shoplifting when the shelter started. Three properties acquired for supported accommodation. We used Outcome Stars to measure the guest's improvement in: Motivation, Use of Time, Drug/Alcohol use, Criminal behaviour, Health, Self Care, physical health and mental health.

FINANCIAL REVIEW

Reserves policy

The trustees aim to hold reserves of £30,000 to safeguard the future of the charity. However, this has not yet been achieved due to the initial start up costs incurred during this first year.

Principal funding sources

Our principle sources of funding are from the Churches and individuals of Havering who have supported the night shelter and educational work of the charity. We also receive Housing Benefit which funds much of the Supported Living expenditure.

ON BEHALF OF THE BOARD :

.....  
Trustee

Date: .....

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HOPE4HAVERING

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I report on the accounts for the period 10th February 2012 to 31st March 2013 set out on pages six to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Belbin DChA  
CBHC LLP  
Riverside House  
1 - 5 Como Street  
Romford  
Essex  
RM7 7DN

Date: .....

## HOPE4HAVERING

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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	Notes	Unrestricted funds £
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income		91,673
Activities for generating funds	2	3,929
Investment income	3	4
Incoming resources from charitable activities		
Supported Living		31,567
Total incoming resources		<u>127,173</u>
RESOURCES EXPENDED		
Charitable activities		
Supported Living		126,063
NET INCOMING RESOURCES		<u>1,110</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,110</u></u>

The notes form part of these financial statements

HOPE4HAVERING  
BALANCE SHEET  
AT 31ST MARCH 2013

	Notes	Unrestricted funds £
<b>CURRENT ASSETS</b>		
Debtors	6	2,923
Cash at bank		<u>13,533</u>
		16,456
 <b>CREDITORS</b>		
Amounts falling due within one year	7	(15,346)
		<u>          </u>
<b>NET CURRENT ASSETS</b>		<u>1,110</u>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		
		1,110
		<u>          </u>
<b>NET ASSETS</b>		<u><u>1,110</u></u>
 <b>FUNDS</b>		
Unrestricted funds	8	1,110
		<u>          </u>
<b>TOTAL FUNDS</b>		<u><u>1,110</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31st March 2013.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 31st March 2013 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on ..... and were signed on its behalf by:

.....  
Trustee

The notes form part of these financial statements

HOPE4HAVERING

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	£
Fundraising events	2,634
Trading	1,295
	<u>3,929</u>

3. INVESTMENT INCOME

	£
Deposit account interest	4
	<u>4</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st March 2013.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31st March 2013.

5. STAFF COSTS

	£
Wages and salaries	24,350
Social security costs	1,331
	<u>25,681</u>

HOPE4HAVERING

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other debtors	£ 2,923
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7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Social security and other taxes	£ 1,228
Net Wages	4,101
Other creditors	7,075
Accrued expenses	2,942
	<u>15,346</u>

8. MOVEMENT IN FUNDS

	At 10.2.12 £	Net movement in funds £	At 31.3.13 £
Unrestricted funds			
General fund	-	1,110	1,110
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>          </u>	<u>1,110</u>	<u>1,110</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	127,173	(126,063)	1,110
	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL FUNDS	<u>127,173</u>	<u>(126,063)</u>	<u>1,110</u>

## HOPE4HAVERING

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

	£
<b>INCOMING RESOURCES</b>	
Voluntary income	
Donations	91,673
Activities for generating funds	
Fundraising events	2,634
Trading	1,295
	3,929
Investment income	
Deposit account interest	4
Incoming resources from charitable activities	
Night Shelter	58
Supported Living	31,509
	31,567
Total incoming resources	127,173
<b>RESOURCES EXPENDED</b>	
Charitable activities	
Wages	24,350
Social security	1,331
Accomodation	6,383
Night Shelter Cost	2,314
Devon Therapy	6,820
Therapy Costs	1,160
Art Project	393
Supported Living	46,082
	88,833
Support costs	
Office Costs	
Office Rent	4,063
Staff Refreshment	1,108
Computer	1,158
Telephone	1,911
Stationery & Advertising	218
Repairs and renewals	1,199
Sundries	5,453
Other Office	6,418
Working Party Expenditure	99
Travel	1,497
Motor Expenses	8,908
Professional Fees	2,382
Staff and volunteers expenses	716
Accountancy	2,100
	37,230
Total resources expended	126,063

This page does not form part of the statutory financial statements

HOPE4HAVERING

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD 10TH FEBRUARY 2012 TO 31ST MARCH 2013

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	£
	<hr/>
Net income	<u>1,110</u>